

THE CITY'S BACKGROUND

The City of Caldwell, Idaho has over 65,000 citizens and is the county seat of Canyon County with a community full of friendly, sincere people, the beautiful Boise River and considered a treasure of the valley.

THE DOCUMENT DILEMMA

The City had already scanned many of their modern maps, drawings and other large format documents. However, their wide-format scanner would potentially tear or damage fragile, old historical records and upon inquiring, found that the Idaho State Archives didn't have a viable solution to offer.

THE SOLUTION



Valley Office Systems brought in Docutopia to evaluate the condition of the files and their advanced FragileDocs optical technology was deployed to image over 2,000 of these delicate artifacts at a higher resolution and much faster timeframe than their wide format scanner was capable of.

Many of the images enhanced in post-processing by the Docutopia/FragileDocs solution actually resulted in better quality than the originals.

CITY INVESTS IN IMAGING SERVICES TO DIGITALLY FREEZE OLD DOCUMENTS IN TIME



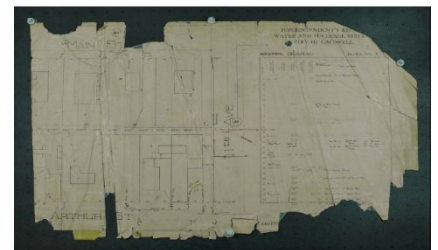
There's no escaping the fact that ALL things erode over time. Cities, counties and government agencies experience this dilemma daily with large, curled historical documents that are regularly handled by staff and the general public.

Debbie Geyer, the Clerk for the City of Caldwell was looking for a solution and shared, *"The City of Caldwell worked with Valley Office Systems on a previous engineering project and they introduced Docutopia since we hadn't found a solution for our construction/building permit plans too fragile for the typical method of scanning by city staff."*

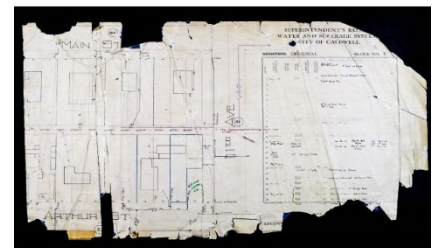
Valley and the Docutopia team were hired and utilized a proprietary optical/negative-air positioning technology from FragileDocs to secure the heavily-curved maps and plans without the typical hands, objects and shadows that appear when staff tries to photograph large documents using regular cameras at odd angles and poor lighting.

Debbie and her team were very pleased with the results, saying *"The images were very clear and concise. Some of the records were extremely worn and damaged; however, the final images were excellent in capturing pertinent details. We would highly recommend Valley/Docutopia and FragileDocs for imaging historical documents."*

BEFORE IMAGE ENHANCEMENTS

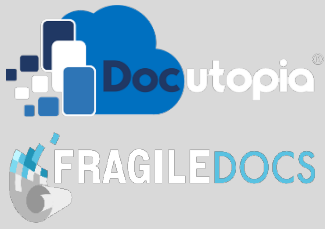


AFTER IMAGE ENHANCEMENTS



"The Docutopia team was excellent in communicating with city staff and executed their scanning services off-site and returned all documents in a timely manner and with no damage due to their process and using a formal check-in/check-out schedule."





ALIGNED & READY TO MODERNIZE YOUR OFFICE TECHNOLOGY & HISTORICAL RECORDS

WE'RE MOBILE!

Whether your project requires onsite, mobile or offsite support, we've got you covered.

WE CAN DIGITIZE

- Plans
- Maps
- Permits
- Drawings
- Sketches
- Land-use files
- Deeds
- Resolutions
- Minutes
- Agendas
- Newspaper clippings
- Photos
- Cemetary records
- Birth records
- Real estate records
- Marriage licenses
- Election records

COMPLIANCY

Our services and solutions meet or exceed most state and federal guidelines and requirements, so you can rest-assured we take your regulatory constraints seriously.



Valley Office Systems has over 120 talented employees in offices throughout Idaho, Utah and Wyoming all focused helping our clients improve workflows, increase productivity and reduce costs

We offer best-in-class multi-fuction devices, printers, scanners and facsimiles from Sharp, Ricoh, HP and Kyocera

We can provide electronic document management solutions and professional services for the printer fleet management, IT management, records management and back-file needs of our customers

Our partnership with Docutopia/FragileDocs provides the highest levels of technology and expertise for those organizations seeking a paper-I.F.S.S. utopia

Docutopia is the only company in the region to bring truly mobile, onsite document prep and scanning services

Our production team has worked extensively with cities, counties and government agencies on electronic document management, records retention and back-file conversion projects

Our FragileDocs solution is the only one of its kind anywhere to handle delicate historical document artifacts and ensure these priceless records can be stored indefinitely with access only to the digital reproductions

We can integrate your digitized records and data with most business applications and document management systems

Docutopia/FragileDocs is a partner that has delivered an exceptional client experience for unique opportunities. From design concept to delivered services, they are professional and on time.
Howard E. Hansen | President of Valley Office Systems

